



# KMCT SCHOOL OF BUSINESS (KSB)

(APPROVED BY AICTE AND AFFILIATED TO UNIVERSITY OF CALICUT)  
KMCT College of Engineering Campus, Kallanthode, NIT C P.O. Kozhikode – 673 601  
Phone: 0495 3260740 Fax: 0495 2288090 Email: [ksb@kmct.edu.in](mailto:ksb@kmct.edu.in)

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## Rules and Regulations

All Students shall comply with the Business School Rules and Regulations.

All candidates must obtain minimum 75% for MBA & 80% for MCA attendance to be eligible to appear for the University examinations.

Any candidate who does not have adequate attendance or progress in any subject will not be permitted to write any of the University examinations in that semester/ Academic year.

Attendance on the reopening days is mandatory

At the time of admission to the School, the students and parents/ legal guardian will be required to sign a declaration that their children/wards will abide by all the rules regulations of the School.

The School attaches equal importance to conduct, discipline and studies. Parents and students are expected to extend their fullest co-operation by adhering to the code of conduct formulated by the School.

Students are not allowed to paste any notices within the Institute without prior permission from the office of the Dean.

School fees must be paid in full by the dates specified by the management. Any student whose fee, together with the fine imposed, is still unpaid will be suspended from attending lectures / practical classes and shall not be issued of examination hall ticket.

All students will have to attend an 80-hour English language program as a part of the MBA/MCA course.

### **Class timings**

- Monday to Friday 0830 hrs to 1700 hrs
- Saturday and Sunday 1400 hrs to 1800hrs/1000hrs to 1400 hrs

**Name &Signature of parent/guardian**

**Name & Signature of Student**

**Date:**